



South Loudoun Basketball



Background

South Loudoun Basketball SLB, currently operating as Mercer-Lunsford Basketball League (MLBL) is a nonprofit organization run by volunteers of the Dulles South community. We are an independent organization which has been sanctioned by the Loudoun County Department of Parks, Recreation and Community Services (PRCS) to operate within the Dulles South community. SLB/MLBL and PRCS partner to provide a winter basketball program using the Loudoun County Public School facilities within the Champe HS and Freedom HS school districts.

Statement of Work

SLB/MLBL is seeking a contractor to provide basketball training for our winter travel teams to supplement their regular practices. Below are the requirements for the training contractor:

- Contractor shall deliver a proposed team training plan for four training sessions per team
- Contractor shall tailor the team training plan for the following age groups:
 - Boys: 5th Grade, 6th Grade, 7th Grade, 8th Grade
 - Girls: 5th Grade, 6th Grade, 7th Grade, 8th Grade
- **Contractor shall propose sessions that take place at a contractor-provided facility**
- Contractor shall propose per-team pricing based on four sessions per team.
 - MLBL will limit the maximum number of players per team to be twelve (12) players
 - MLBL expects a minimum of ten (10) teams and a maximum of sixteen (16) teams.

Schedule:

- Sessions will run from November 1, 2017 through December 31, 2017
- Proposed session schedule shall be:
 - Weeknight evenings (5:00pm-9:00pm)
 - Saturdays (9:00am-6:00pm)
 - Sundays (1:00pm-6:00pm)
- Sessions will be coordinate through the MLBL travel committee, and teams will be assigned slots
- Contractor shall provide at least one slot per team (minimum 16) during the Winter Holiday break (*Dec 18, 2017 - Jan 1, 2018, excluding Christmas Eve, Christmas Day, and New Year's Day*)

Due Date and Submission Instructions

Completed Offers should be submitted no later than **5:00 PM EST, Friday, September 1, 2017**. Offers must be submitted electronically, to info@mlblhoops.com



South Loudoun Basketball



Evaluation Criteria

The following will be used by the SLB Executive Committee to evaluate the proposal, listed in order of importance:

1. Contractor's Staffing and Execution Plan
2. Contractor's Previous Experience
3. Price

Payment

MLBL will consider offers with up to a 50% deposit upon contract ratification and with the balance due payable 10 business days after delivery of scoring and team recommendations. MLBL will consider a payment schedule with deliverable payments after the Initial session, Make Up Session and High School Session

Proposal Evaluation Process

Proposals will be distributed to the SLB/MLBL Travel Committee (5 persons) for review and comment. The Travel Committee members may solicit other Board Members to review and provide input. The Travel Committee Chair will hold a review session with the Travel Committee who will come to consensus on the received proposals. The decision of the Travel Committee is final. Upon request, bidders can request a debrief from the SLB/MLBL President.

Contract Execution

The SLB/MLBL President will execute the contract with the selected vendor.