



South Loudoun Basketball



Background

South Loudoun Basketball SLB, currently operating as Mercer-Lunsford Basketball League (MLBL) is a nonprofit organization run by volunteers of the Dulles South community. We are an independent organization which has been sanctioned by the Loudoun County Department of Parks, Recreation and Community Services (PRCS) to operate within the Dulles South community. SLB/MLBL and PRCS partner to provide a winter basketball program using the Loudoun County Public School facilities within the Champe HS and Freedom HS school districts.

Statement of Work

SLB/MLBL is seeking a contractor to provide basketball training programs for our Elementary-aged teams. Below are the requirements for the training:

- Contractor shall include a proposed training plan for each of the training sessions to include:
 - Training for 55-minute sessions for up to 100 players per session
 - Different fundamental skills at rotating skills stations
- Contractor shall propose a staffing plan for the training sessions
- Contractor shall incorporate the team's coaches into the training plan and training sessions
- SLB/MLBL will provide a Middle School Main and Auxiliary Gym with six baskets per gym
- SLB/MLBL will be responsible for assigning teams to training sessions
- SLB/MLBL will instruct players to bring their own basketball

Schedule:

- Training sessions will be scheduled on Saturday, November 18, 2017 as follows:
- Proposed session schedule shall be:

○ Session 1:	8:00am – 8:55am	3 rd Grade Boys East
○ Session 2:	9:10am – 10:05am	3 rd Grade Boys West
○ Session 3:	10:20am – 11:15am	3 rd Grade Girls
○ Session 4:	11:30am – 12:25pm	4 th Grade Boys East
○ Session 5:	12:40pm – 1:35pm	4 th Grade Boys West
○ Session 6:	1:50pm – 2:45pm	4 th Grade Girls
○ Session 7:	3:00pm – 3:55pm	5 th Grade Boys East
○ Session 8:	4:10pm – 5:05pm	5 th Grade Boys West
○ Session 9:	5:20pm – 6:15pm	5 th Grade Girls
- *Please note: Division Assignments are sample and can be discussed if contractor would like to group differently*
- Each Division will have 8-10 teams, with each team having 8-10 players
- SLB/MLBL will provide a detailed schedule with team assignments by November 11, 2017.
- Each skill station should hold one team, and teams should rotate through the skill stations at regular intervals as proposed by the contractor. Team's Coach will be asked to accompany the players through the skill stations.



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Due Date and Submission Instructions

Completed Offers should be submitted no later than **5:00 PM EST, Friday, September 1, 2017**. Offers must be submitted electronically, to info@mlblhoops.com

Offerors should submit their proposals on a per-session basis. SLB/MLBL reserves the right to select multiple vendors to conduct specific training dates. SLB/MLBL will consider discount pricing for a single offeror to conduct all four sessions, so offerors have the option to submit individual clinic pricing as well as pricing for all four sessions at a discounted rate.

Evaluation Criteria

The following will be used by the SLB Executive Committee to evaluate the proposal, listed in order of importance:

1. Contractor's Staffing and Execution Plan
2. Contractor's Previous Experience
3. Price

Payment

Payment: Contractor shall bill SLB/MLBL for an initial (50%) deposit upon ratification of contract with the final payment due 15 days upon completion of the clinics. SLB/MLBL will consider a payment schedule with deliverable payments after each session.

Evaluation Process

Proposals will be distributed to the SLB/MLBL Executive Committee (5 persons) for review and comment. The Executive Committee members may solicit other Board Members to review and provide input. The President will hold a review session with the Executive Committee who will come to consensus on the received proposals. The decision of the Executive Committee is final. Upon request, bidders can request a debrief from

Contract Execution

The SLB/MLBL President will execute the contract with the selected vendor.